

# Strategic Planning & Partnerships Committee (SPPC)

## Terms of Reference

Effective: November 27, 2018

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### 1. PURPOSE

The purpose of the Strategic Planning and Partnerships Committee (SPPC) is to make recommendations to the GPOP Board of Directors on matters pertaining to attracting donor and partner investments in GPOP activities and other priority needs of GPOP.

### 2. PRINCIPLES

- 2.1. SPPC will conduct work with integrity.
- 2.2. SPPC is accountable to GPOP and donors.
- 2.3. SPPC is responsible for donor stewardship.

### 3. MEMBERSHIP AND TERMS OF OFFICE

- 3.1. The following members are elected through expressed interest to the GPOP Nominating Committee or by Nominating Committee recruitment endorsed by the Board:
  - 3.1.1. Two Directors, with one to act as Chair
  - 3.1.2. One to three members at large
  - 3.1.3. Past SPPC Chair
- 3.2. The following members are ex officio voting members:
  - 3.2.1. GPOP Chair
- 3.3. The term of office for members of the Committee is two years with each year running from September 1 to August 31. A minimum of one-third of the membership is carried over each year.
- 3.4. In the event that a member cannot complete their term, the GPOP Nominating Committee will recruit to fill the positon.

### 4. MEETINGS AND CONDUCT OF BUSINESS

- 4.1. The SPPC meets as required at the call of the Chair but not less than once a year.
- 4.2. Quorum for holding a meeting is a majority of sitting members. Ex officio members are considered in determining quorum.
- 4.3. Motions are carried by simple majority of votes cast, provided that a quorum is present. A tie vote results in the defeat of the motion.
- 4.4. Persons other than committee members may be invited to attend meetings in a non-voting, resource capacity and may participate in discussions.
- 4.5. Communication from the Committee is conducted by the Chair.
- 4.6. The Chair reports (with or without recommendations) to the GPOP Board of Directors at least annually.